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Specifications for department heads



Being a leader in the Jungschar involves various important points:

Specifications for department heads

Requirements

- Have a concern for youth work in the community
- Have a vision for holistic, missionary youth work
- Have a vision for overall church youth work
- Have experience in supporting employees
- Be accepted and trusted by the young people
- General provisions of the local church

1. Tasks

- 1. Supporting the leaders by asking questions, attending team meetings and events as well as through personal evaluation discussions
- 2. Promoting the spiritual growth of employees, providing encouragement and correction (pastoral care)
- 3. Developing annual goals with the team, in consultation with the church leadership
- 4. Support employees by encouraging them to take on responsibility, guiding them, encouraging them to attend the BESJ training and further education courses; gradually introducing newcomers to the team
- 5. Coordinating appointments and communicating with the church leadership
- 6. Organizing staff meetings in the parish
- 7. Representing the Jungschar to the church leadership
- 8. Clarifying the succession of main leaders with the church leadership
- 9. Bringing the youth group's concerns to the church
- 10. Motivation for the missionary activities of the Jungschar
- 11. Promoting age-appropriate youth group work
- 12. Carrying suggestions into the youth work

2. Competencies

1. In accordance with the internal regulations of the local municipality

3. Further training

- 1. Attending elder training and other events that are important for his work
- 2. Reading specific youth work literature
- 3. Insight into training courses attended by leaders.

4. Information path

- 1. Inform the church leadership regularly about important decisions and difficulties
- 2. Bring prayer requests to the church leadership



- 3. Bring dates and long-term planning to the youth team in good time via the main leader
- 4. At one church meeting per year, give a short review and outlook for 5-10 minutes and introduce the team (can be done by the main leader).

5. Resignation and new appointments

- 1. In accordance with the internal regulations of the local municipality
- 2. Inform the teams at an early stage
- 3. Consult teams on new appointments

Pflichtenheft fuer Ressortleiter

References:

Contents: Annual focus 1993 "Community", Peter Blaser, Siegfried Nüesch, Martin Bihr,

Hansruedi Tanner, Ueli Obrist, Johannes Wallmeroth, Peter Schulthess

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